

URBACT II

(2007 - 2013)



Application Form

DOI TN 2011 Call3

Priority-Operation 1-1

Cities, Engines of Growth and Jobs

Exchange and learning

EXAMPLE DOI 3rd CALL

Fictional example of DoI TN 3rd Call

Submitted version

URBACT Secretariat

5, rue Pleyel

93283 Saint-Denis Cedex

Tel: +33 (0)1 49 17 46 02

Fax: +33 (0)1 49 17 45 55

Email: www.urbact.eu

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- I - PROJECT SYNTHESIS FOR DEVELOPMENT PHASE

1. Project identity

Identification

Acronym	EXAMPLE DOI 3rd CALL
Program reference	1322479465
Unique number (for search)	4428
Title	Fictional example of DoI TN 3rd Call
Lead Partner	Basingstoke and Deane Borough Council (UNITED KINGDOM)

Length of project

Start date	End date
2012-05-01	2012-10-31

2. Summarized description of the issue to be addressed

THIS DOI IS AN EXAMPLE AND INFORMATION PRESENTED ABOUT PARTNERS IS NOT BINDING.

Briefly describe the issue to be addressed by the network if approved.

This short description of the project will be used in URBACT II publicity material and on the website so should focus on the main objective/issue to be addressed by the project and indicate the expected results. Each response should clearly state how the project aims to meet the main aims of the URBACT II programme.

max. 500 characters

3. Initial partnership (5 cities from at least 3 different Member/Partner States)

	Partner Institution	Type of institution	Convergence / Competitiveness	Country	Area
Lead Partner	Basingstoke and Deane Borough Council	Local authority	Competitiveness Zone	UNITED KINGDOM	Hampshire and Isle of Wight
	Municipality of Dve Mogili	Local authority	Convergence Zone	BULGARIA	Severen tsentralen
	City of Sonderborg	Local authority	Competitiveness Zone	DENMARK	Danmark
	City of Jõhvi	Local authority	Convergence Zone	ESTONIA	Eesti
	City of Covilha	Local authority	Convergence Zone	PORTUGAL	Centro (P)

4. Thematic coverage – Selected Topic

	topic
select one topic among the 8 in the list	Promoting entrepreneurship

5. Project cost (in €)

ERDF		Swiss Fund		Norway Fund		Other Financing	Total budget
ERDF	Public total financement	Swiss Fund	Public total financement	Norway Fund	Public total financement		
74,687.50 €	25,312.50 €	0.00 €	0.00 €	0.00 €	0.00 €	0.00 €	100,000.00 €

- II - PRESENTATION OF PROJECT PROPOSAL FOR IMPLEMENTATION PHASE

1. Definition of the issue to be addressed in relation with the selected topic

Candidates have been requested to select one out of the 8 topics defined for this call for proposals. In this section, candidates are invited to define the issue partners intend to work on, in relation with the selected topic.

2. Starting situation and main challenges faced by the 5 initial partners in relation with the issue

For each proposal, it is required to outline in detail the current situation within the partners concerning the selected topic. Evidence should be provided that the challenges to be addressed are relevant for all 5 partners. This should include a short summary of the main challenges faced by the partners with regard to the issue or policy field concerned.

3. Description of the work packages to be developed in Implementation phase

3.1 Work package 1 – Project management and coordination

For further information, please refer to section 2.5.2 of the Call for proposals and Part 5 of the Guide to URBACT Thematic networks.

Please describe the actions to be developed and outputs to be delivered under this work package.

Starting point:

Activities:

The work package will include the following actions:

1. ...
2. ...

Deliverables:

Through this work package, the project will deliver the following:

1. ...
2. ...

Support:

In order to reach the objectives defined and to deliver the actions and outputs expected, we will implement this work package through:

- employment of...
- work with...
- involvement of...
- collaboration with...
- etc.

3.2 Work package 2 – Transnational exchange and learning

For further information, please refer to section 2.5.2 of the Call for proposals and Part 5 of the Guide to URBACT Thematic networks.

Please describe the actions to be developed and outputs to be delivered under this work package.

Starting point:

Activities:

The work package will include the following actions:

1. ...
2. ...

Deliverables:

Through this work package, the project will deliver the following:

1. ...
2. ...

Support:

In order to reach the objectives defined and to deliver the actions and outputs expected, we will implement this work package through:

- employment of...
- work with...
- involvement of...
- collaboration with...
- etc.

3.3 Work package 3 – Impact on local governance and urban policies

For further information, please refer to section 2.5.2 of the Call for proposals and Part 5 of the Guide to URBACT Thematic networks.

Please describe the actions to be developed and outputs to be delivered under this work package.

Starting point:**Activities:**

The work package will include the following actions:

1. ...
2. ...

Deliverables:

Through this work package, the project will deliver the following:

1. ...
2. ...

Support:

In order to reach the objectives defined and to deliver the actions and outputs expected, we will implement this work package through:

- employment of...
- work with...
- involvement of...
- collaboration with...
- etc.

3.4 Work package 4 – Communication and dissemination

For further information, please refer to section 2.5.2 of the Call for proposals and Part 5 of the Guide to URBACT Thematic networks.

Please describe the actions to be developed and outputs to be delivered under this work package.

Starting point:

Activities:

The work package will include the following actions:

1. ...
2. ...

Deliverables:

Through this work package, the project will deliver the following:

1. ...
2. ...

Support:

In order to reach the objectives defined and to deliver the actions and outputs expected, we will implement this work package through:

- employment of...
- work with...
- involvement of...
- collaboration with...
- etc.

- III - PROJECT PROPOSAL FOR DEVELOPMENT PHASE

1. Lead Partner's experience

The candidate Lead partner is required to outline in detail all relevant previous experience, providing examples of other similar successful projects, details of work carried out in this field and information concerning the skills and competences of the staff employed to lead the proposed project.

- LP's experience of the problem to be addressed by the network
- LP's experience in European / International networks
- Experience of the responsible person / officer / staff in charge of leading the network in the name of the Lead Partner

2. Political involvement and support within the Lead Partner city

It is especially important that URBACT II projects ensure maximum impact of their activities on local policies. In order to foster the involvement of local decision / policy makers, projects are strongly encouraged to mention the name of the elected representative in charge of following the project and its outputs.

The project falls under the responsibility of:

First name Name, Function, portfolio, responsibilities, experience, involvement in other thematic and/or transnational activities similar to the project activities proposed and topics to be addressed.

3. Partner profiles

	What are the problems and challenges faced by the partner city in relation to the selected topic?	What are the policies and concrete actions developed by the partner city so far in relation to these problems and challenges?	What could be the scope of the Local Action Plan to be developed by the partner city within the framework of the network?	Who will be involved in the initial URBACT Local Support Group to be set up during the De-velopment phase by the partner city?	What is the experience of the partner city in terms of working through transnational exchange in relation to the selected topic?	What is the potential contribution of the partner city to the network activities and what does the partner expect from the network?
Basingstoke and Deane Borough Council	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners
Municipality of Dve Mogili	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners
City of Sonderborg	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners
City of Jöhvi	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners
City of Covilha	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners	answer to each of the 6 questions for each of the 5 initial partners

4. Appointed Lead expert

Mention the Lead Expert you intend to appoint if the project is approved to enter Development phase and explain relevance for the project proposal.

Please refer to Programme Manual Factsheet 3b and to section 4.2 of the call for proposals. Guidelines are also available in section 1.3 of the Guide to URBACT Thematic networks

5. Foreseen framework for the involvement of Managing Authorities of Operational Programmes in the project

Describe how the Managing Authorities of Operational Programmes will be involved in the activities of the network (especially in WP 2 of Development Phase and in WP 2 and 3 of Implementation Phase).

Please identify and list the relevant services / contact persons for partners.

For further details refer to section 1.4 of the Guide to URBACT Thematic networks.

6. Description of the work packages to be developed in Development phase

6.1 Work package 1 – Project management and coordination

For further information, please refer to section 2.5.1 of the Call for proposals and Part 4 of the Guide to URBACT Thematic networks.

Please describe the actions to be developed and outputs to be delivered under this work package.

Starting point:

Activities:

The work package will include the following actions:

1. ...
2. ...

Deliverables:

Through this work package, the project will deliver the following:

1. ...
2. ...

Support:

In order to reach the objectives defined and to deliver the actions and outputs expected, we will implement this work package through:

- employment of...
- work with...
- involvement of...
- collaboration with...
- etc.

6.2 Work package 2 – Project development

For further information, please refer to section 2.5.1 of the Call for proposals and Part 4 of the Guide to URBACT Thematic networks.

Please describe the actions to be developed and outputs to be delivered under this work package.

Starting point:**Activities:**

The work package will include the following actions:

1. ...
2. ...

Deliverables:

Through this work package, the project will deliver the following:

1. ...
2. ...

Support:

In order to reach the objectives defined and to deliver the actions and outputs expected, we will implement this work package through:

- employment of...
- work with...
- involvement of...
- collaboration with...
- etc.

7. Table of expected deliverables for Development phase

Product	Type	Value	Description
Kick-off meeting	meeting	1	kick-off meeting at the beginning of the Development phase to commit initial partners in the project
Final meeting	meeting	1	final meeting with all partners at the end of the Development phase to validate the Baseline study and agree on the Final Application (project focus, foreseen activities, expected outputs, etc.).
Local Support Group Meetings	meeting	5	For the 5 initial partners involved in the Declaration of Interest: to set up their core Local Support Group and hold a first ULSC meeting
Baseline Study	baseline study	1	Baseline study built on visits of the Lead Expert to all partners involved in the final partnership
Project mini-site	web site and collaborative tools	1	Completed project mini-site on the URBACT web-site along with a logo for the project

8. Work plan for the Development Phase

Objective	Action	Start date	End date	Description	Localization	Main partner	Participating partners	Products	Amount
Work package 1 – Project management and coordination	Action 1.1 – General Project Management	2012-05-01	2012-10-31	Box "Description" cannot be empty. Describe the action concisely	Hampshire CC - ☐	Basingstoke and Deane Borough Council	Please be aware that only the partners involved in a given action will be allowed to declare expenditure related to a budget line linked to that action.		35,000.00 €
								Sub total	35,000.00 €
Work package 2 – Project development	Action 2.1 – Transnational Meetings	2012-05-01	2012-10-31	Box "Description" cannot be empty. Describe the action concisely	if no particular localization or one or more locations, either specify or indicate the main location or just "no specific location"	Basingstoke and Deane Borough Council	Municipality of Dve Mogili - City of Sonderborg - City of Jöhvi - City of Covilha - ☐	1 Kick-off meeting - 1 Final meeting	35,000.00 €
	Action 2.2 - Local Support Group	2012-05-01	2012-10-31	Box "Description" cannot be empty. Describe the action concisely	if no particular localization or one or more locations, either specify or indicate the main location or just "no specific location"	Basingstoke and Deane Borough Council	Municipality of Dve Mogili - City of Sonderborg - City of Jöhvi - City of Covilha - ☐	5 Local Support Group Meetings	11,500.00 €

	Action 2.3 - Baseline Study	2012-05-01	2012-10-31	Box "Description" cannot be empty. Describe the action concisely	if no particular localization or one or more locations, either specify or indicate the main location or just "no specific location"	Basingstoke and Deane Borough Council	Municipality of Dve Mogili - City of Sonderborg - City of Jöhvi - City of Covilha - + 3 to 7 additional partners to be involved in project implementation phase	1 Baseline Study	13,500.00 €
	Action 2.4 - Communication	2012-05-01	2012-10-31	Box "Description" cannot be empty. Describe the action concisely	if no particular localization or one or more locations, either specify or indicate the main location or just "no specific location"	Basingstoke and Deane Borough Council	□	1 Project mini-site	5,000.00 €
								Sub total	65,000.00 €
								Total	100,000.00 €

9. Schedule for Development phase

Objective	Action	2012			
Work package 1 – Project management and coordination			P	P	P
	Action 1.1 – General Project Management		A	A	A
Work package 2 – Project development			P	P	P
	Action 2.1 – Transnational Meetings		A	A	A
	Action 2.2 - Local Support Group		A	A	A
	Action 2.3 - Baseline Study		A	A	A
	Action 2.4 - Communication		A	A	A

- IV - BUDGET FOR DEVELOPMENT PHASE

1. Financial contribution by partner and source

ERDF

Name of partner	ERDF	% ERDF	Public contributor							Total	
			EX ANTE	State	Region	Local	Other public financing	Private	Public total financing		
Basingstoke and Deane Borough Council	26,250.00 €	70.00 %	0.00 €	0.00 €	0.00 €	11,250.00 €	0.00 €	0.00 €	11,250.00 €	37,500.00 €	
Municipality of Dve Mogili	12,500.00 €	80.00 %	0.00 €	0.00 €	0.00 €	3,125.00 €	0.00 €	0.00 €	3,125.00 €	15,625.00 €	
City of Sonderborg	10,937.50 €	70.00 %	0.00 €	0.00 €	0.00 €	4,687.50 €	0.00 €	0.00 €	4,687.50 €	15,625.00 €	
City of Jöhvi	12,500.00 €	80.00 %	0.00 €	0.00 €	0.00 €	3,125.00 €	0.00 €	0.00 €	3,125.00 €	15,625.00 €	
City of Covilha	12,500.00 €	80.00 %	0.00 €	0.00 €	0.00 €	3,125.00 €	0.00 €	0.00 €	3,125.00 €	15,625.00 €	
Sub total	74,687.50 €		0.00 €	0.00 €	0.00 €	25,312.50 €	0.00 €	0.00 €	25,312.50 €	100,000.00 €	
Total	74,687.50 €	74.69	0.00 €	0.00 €	0.00 €	25,312.50 €	0.00 €	0.00 €	25,312.50 €	100,000.00 €	
Total %	74.69 %	74.69 %	0.00 %	0.00 %	0.00 %	100.00 %	0.00 %	0.00 %	25.31 %	100 %	

2. Legal basis for decision of funding

ERDF

Name of partner	Public contributor	Total	Legal basis			
Basingstoke and Deane Borough Council	ERDF	26,250.00 €	26,250.00 €	ERDF		
	EX ANTE	0.00 €				
	State	0.00 €				
	Region	0.00 €				
	Local	11,250.00 €	11,250.00 €	Basingstoke and Deane Borough Council	2012-01-27	report the information about the decision of funding e.g. date and reference of the deliberation of the local council meeting
	Other public financing	0.00 €				
Municipality of Dve Mogili	ERDF	12,500.00 €	12,500.00 €	ERDF		
	EX ANTE	0.00 €				
	State	0.00 €				
	Region	0.00 €				
	Local	3,125.00 €	3,125.00 €	Municipality of Dve Mogili	2012-01-27	report the information about the decision of funding e.g. date and reference of the deliberation of the local council meeting

	Other public financing	0.00 €				
City of Sonderborg	ERDF	10,937.50 €	10,937.50 €	ERDF		
	EX ANTE	0.00 €				
	State	0.00 €				
	Region	0.00 €				
	Local	4,687.50 €	4,687.50 €	City of Sonderborg	2012-01-27	report the information about the decision of funding e.g. date and reference of the deliberation of the local council meeting
	Other public financing	0.00 €				
City of Jöhvi	ERDF	12,500.00 €	12,500.00 €	ERDF		
	EX ANTE	0.00 €				
	State	0.00 €				
	Region	0.00 €				
	Local	3,125.00 €	3,125.00 €	City of Jöhvi	2012-01-27	report the information about the decision of funding e.g. date and reference of the deliberation of the local council meeting
	Other public financing	0.00 €				
City of Covilha	ERDF	12,500.00 €	12,500.00 €	ERDF		
	EX ANTE	0.00 €				

	State	0.00 €				
	Region	0.00 €				
	Local	3,125.00 €	3,125.00 €	City of Covilha	2012-01-27	report the information about the decision of funding e.g. date and reference of the deliberation of the local council meeting
	Other public financing	0.00 €				

3. Expenditure per year and main budget line

Expenditure category	2012	Total	%
Project coordination	0.00 €	0.00 €	0.00 %
Personnel	30,000.00 €	30,000.00 €	30.00 %
Meetings organisation	7,000.00 €	7,000.00 €	7.00 %
Travel and accommodation	36,500.00 €	36,500.00 €	36.50 %
Communication and dissemination	9,000.00 €	9,000.00 €	9.00 %
External expertise	17,500.00 €	17,500.00 €	17.50 %
Equipment	0.00 €	0.00 €	0.00 %
URBACT Local Support Groups	0.00 €	0.00 €	0.00 %
Managing Authorities	0.00 €	0.00 €	0.00 %
Total	100,000.00 €	100,000.00 €	100 %
%	100.00 %	100 %	-

4. Expenditure per year and source

Contributor nature		2012	Total	%
ERDF	ERDF	74,687.50 €	74,687.50 €	74.69 %
	EX ANTE	0.00 €	0.00 €	0.00 %
	State	0.00 €	0.00 €	0.00 %
	Region	0.00 €	0.00 €	0.00 %
	Local	25,312.50 €	25,312.50 €	25.31 %
	Other public financing	0.00 €	0.00 €	0.00 %
	Private	0.00 €	0.00 €	0.00 %
Swiss Fund	Swiss Fund	0.00 €	0.00 €	0.00 %
	State	0.00 €	0.00 €	0.00 %
	Region	0.00 €	0.00 €	0.00 %
	Local	0.00 €	0.00 €	0.00 %
	Other public financing	0.00 €	0.00 €	0.00 %

	Private	0.00 €	0.00 €	0.00 %
Norway Fund	Norway Fund	0.00 €	0.00 €	0.00 %
	State	0.00 €	0.00 €	0.00 %
	Region	0.00 €	0.00 €	0.00 %
	Local	0.00 €	0.00 €	0.00 %
	Other public financing	0.00 €	0.00 €	0.00 %
	Private	0.00 €	0.00 €	0.00 %
	Total	100,000.00 €	100,000.00 €	100 %
	%	100.00 %	100 %	-

5. Project cost per budget line

Expenditure category	Subcategories	Total
Project coordination		
Personnel	LP Personnel	30,000.00 €
	Total	30,000.00 €
Meetings organisation	Project meetings	7,000.00 €
	Total	7,000.00 €
Travel and accommodation	Project travel	29,000.00 €
	Travel for the Lead Expert	7,500.00 €
	Total	36,500.00 €
Communication and dissemination	Project identity and publications	9,000.00 €
	Total	9,000.00 €
External expertise	Expertise for LP project management	5,000.00 €
	Project expertise	12,500.00 €
	Total	17,500.00 €
Equipment		
URBACT Local Support Groups		
Managing Authorities		
	Global budget	100,000.00 €

6. Expenditure breakdown per work package and main budget line

	Work package 1 – Project management and coordination	Work package 2 – Project development	Total
Project coordination	0.00 €	0.00 €	0.00 €
Personnel	30,000.00 €	0.00 €	30,000.00 €
Meetings organisation	0.00 €	7,000.00 €	7,000.00 €
Travel and accommodation	0.00 €	36,500.00 €	36,500.00 €
Communication and dissemination	0.00 €	9,000.00 €	9,000.00 €
External expertise	5,000.00 €	12,500.00 €	17,500.00 €
Equipment	0.00 €	0.00 €	0.00 €
URBACT Local Support Groups	0.00 €	0.00 €	0.00 €
Managing Authorities	0.00 €	0.00 €	0.00 €
Total	35,000.00 €	65,000.00 €	100,000.00 €

- V - DETAILED INFORMATION ON THE LEAD PARTNER AND PROJECT PARTNERS

1. Contact details for the Lead partner and Project partners

Lead Partner Basingstoke and Deane Borough Council

Partner Institution	Basingstoke and Deane Borough Council
Address	Address
Postcode	Postcode
City	City
Area	Hampshire and Isle of Wight
Country	UNITED KINGDOM

Contact list

Name	M. Last name First name
Type	Lead Partner
Service	Service
Function	Function
Phone number	Tel
Mobile phone	
Fax	Fax
Email	Email

Name	Ms Last name First name
Type	Project Coordinator
Service	Service
Function	Function
Phone number	Tel
Mobile phone	Mobile
Fax	Fax
Email	Email

Name	M. Last name First name
Type	Finance Officer
Service	Service
Function	Function

Phone number	tel
Mobile phone	
Fax	Fax
Email	Email

Name	M. Last name First name
Type	First level controller
Service	Service
Function	Function
Phone number	Tel
Mobile phone	Mobile
Fax	Fax
Email	Email

Name	Ms Last name First name
Type	Communication Officer
Service	Service
Function	Function
Phone number	Tel
Mobile phone	
Fax	Fax
Email	Email

Name	Ms Last name First name
Type	Managing Authority
Service	Service
Function	Function
Phone number	Tel
Mobile phone	
Fax	Fax
Email	Email

Partner Municipality of Dve Mogili

Partner Institution	Municipality of Dve Mogili
Address	Address

Postcode	Postcode
City	City
Area	Severen tsentralen
Country	BULGARIA

Contact list

Name	Ms Last name First name
Type	First level controller
Service	Service
Function	Function
Phone number	
Mobile phone	
Fax	
Email	

Name	M. Last name First name
Type	Local coordinator
Service	Service
Function	Function
Phone number	Tel
Mobile phone	
Fax	Fax
Email	Email

Partner City of Sonderborg

Partner Institution	City of Sonderborg
Address	Address
Postcode	Postcode
City	City
Area	Danmark
Country	DENMARK

Contact list

Name	Ms Last name First name
Type	First level controller

Service	Service
Function	Function
Phone number	Phone
Mobile phone	
Fax	
Email	Email

Name	Ms Last name First name
Type	Local coordinator
Service	Service
Function	Function
Phone number	Tel
Mobile phone	
Fax	Fax
Email	Email

Partner City of Jöhvi

Partner Institution	City of Jöhvi
Address	Address
Postcode	Postcode
City	City
Area	Eesti
Country	ESTONIA

Contact list

Name	M. Last name First name
Type	First level controller
Service	Service
Function	Function
Phone number	Phone
Mobile phone	
Fax	
Email	Email

Name	M. Last name First name
------	-------------------------

Type	Local coordinator
Service	Service
Function	Function
Phone number	Tel
Mobile phone	
Fax	Fax
Email	Email

Partner City of Covilha

Partner Institution	City of Covilha
Address	Address
Postcode	Postcode
City	City
Area	Centro (P)
Country	PORTUGAL

Contact list

Name	Ms Last name First name
Type	First level controller
Service	Service
Function	Function
Phone number	Phone
Mobile phone	
Fax	
Email	Email

Name	Ms Last name First name
Type	Local coordinator
Service	Service
Function	Function
Phone number	Tel
Mobile phone	
Fax	Fax
Email	Email

2. Bank information for the Lead partner and Project partners

Partner		Bank info.
Basingstoke and Deane Borough Council	Bank name	Bank name
	Adress	Address
	Bank code	Bank code
	Account number	Account number
	IBAN number	IBAN number
	SWIFT number	SWIFT number
	Internal reference	for internal needs if it is useful
	Account holder	Account holder
Municipality of Dve Mogili	Bank name	
	Adress	
	Bank code	
	Account number	
	IBAN number	
	SWIFT number	
	Internal reference	
	Account holder	
City of Sonderborg	Bank name	
	Adress	
	Bank code	
	Account number	
	IBAN number	
	SWIFT number	
	Internal reference	
	Account holder	
City of Jöhvi	Bank name	
	Adress	
	Bank code	
	Account number	
	IBAN number	

	SWIFT number	
	Internal reference	
	Account holder	
City of Covilha	Bank name	
	Adress	
	Bank code	
	Account number	
	IBAN number	
	SWIFT number	
	Internal reference	
	Account holder	

3. Contact details of the first level controllers for the Lead partner and Project partners

Name of partner	First Level Controller
Basingstoke and Deane Borough Council	M. Last name First name - Service - Function - Address - Post code - City -
Municipality of Dve Mogili	Ms Last name First name - Service - Function - Address - Post code - City -
City of Sonderborg	Ms Last name First name - Service - Function - Address - Postcode - City -
City of Jöhvi	M. Last name First name - Service - Function - Address - Postcode - City -
City of Covilha	Ms Last name First name - Service - Function - Address - Postcode - City -

- VI - SIGNATURE

1. Signature of the Lead Partner / project coordinator and of the Elected representative

Signature of the Lead Partner / project coordinator :

Name (capital letters) :

Position :

Date :

Signature of the Elected representative

Name (capital letters) :

Position :

Date :

Official stamp